

Fred A. Vaught Memorial Library

Board Meeting Minutes

Tuesday, September 3, 2024

Present: Megan Lee, Cindy Matthews, Judy Baker, Amy Davenport, Thena Haynes, Kathy Robertson

The meeting was called to order by Thena Haynes, and the previous meeting's minutes were approved with no additions or corrections. The motion to approve was made by Kathy Robertson and seconded by Amy Davenport.

Old Business:

The 2024-2025 fiscal year budget has been approved by the county commission, and the library will receive the request as it was presented to the county budget committee, which includes step raises for county employees. Any needed amendments will be discussed as they arise.

Summer Reading winners were drawn in August, and all prizes have been given out. The winners were: Phoenix Powers (Youth), Mason Strickland (Teen), and Katie VanNorstran (Adult). Social media posts and a Vidette article thanking sponsors and supporters has been submitted.

New Business:

The library is currently taking book and movie donations in good condition throughout the month of September for sale. Bathrooms are still having flooding issues, and the patron bathroom is temporarily closed. Marie Burnley will be out for approximately six weeks for a medical recovery, so there will be some temporary shifts to scheduling. It is not anticipated to interrupt any library hours or services. Trousdale County is working on setting up time clock software for all employees, but no date has been set on when it will be implemented. The library is participating in trick or treating, but currently unsure whether it will be held at the park or onsite. Candy donations will be gladly accepted. Upcoming closings will be: Tuesday, Nov. 5th for election site use and Monday, Nov. 11th for Veterans Day. The next library board meeting is scheduled for Tuesday, Nov. 12th at 4:45pm.

Regional Report:

The 2024 Annual Trustee Workshop will be held on Sept. 19th at Brentwood Library and Sept. 25th at Art Circle Public Library. It is suggested each year that at least one board member attend to meet requirements for tech grant. Grant award letters will be sent out to the individual libraries. The yearly Public Library Survey is open from Sept. 1-30 for directors to complete. Maintenance of Effort forms are due by Oct. 31st. The Friends of TN Libraries Annual Meeting

will be held on Oct. 5th at Brentwood Library. Upcoming trainings for continuing education requirements have been listed, and the full training schedule may be found on the state libguide page. Any trustees needing certification can contact us to find help with the online modules.

A motion to adjourn the meeting was made by Amy Davenport and seconded by Judy Baker.